



HELP TO HOME, INC – HOPE VILLAGE



CLIENT RULES AND REGULATIONS

The property of Help To Home – Hope Village of Manatee (collectively "H2H-HVM") is part of the supportive transitional housing program. You must be actively enrolled and in compliance in order to remain in the housing program. These rules and regulations are put into place for the best interest of H2H-HVM properties and their clients. If any rules and regulations are violated your lease could be terminated for non-compliance.

These rules and regulations include the entire premises of H2H-HVM including but not limited to the inside rental unit and its surrounding areas including the common areas.

1. A timely 24 hour turnaround time on all communication with anyone representing H2H-HVM.
2. Any and all non-compliance issues must be rectified within the allotted time frame.
3. No guests allowed on H2H-HVM property without prior approval from a H2H-HVM representative.
4. The inside and outside units must be clean and tidy.
5. No writing, coloring, painting, spray painting or damaging the interior or exterior walls, cabinets, floors, windows, doors, appliances, concrete, mailboxes, or any part of the inside or outside of the unit.
6. No damaging or defacing anything inside or outside the unit including the appliances.
7. Windows and doors must be locked when leaving the unit unattended.
8. No towels, sheets or any other items to be used as window coverings except for items that are specifically manufactured for the use as window coverings.
9. No altering anything in or out of the unit.
10. Locks are not to be changed or added by tenant.
11. For safety purposes doors and windows must not be blocked by anything.
12. All trash must be disposed of properly by following the trash pick up dates provided by H2H-HVM Management.
13. Unit should be free of bugs, rodents, bed bugs and any other insects. All pests issues must be reported to H2H-HVM Management within 24 hours of first sight.
14. Kitchen appliances must be cleaned regularly from grease and food. All appliance issues must be reported to H2H-HVM Management within 24 hours of their being an issue.
15. Cabinets and countertops in kitchen and bathrooms must be kept clean.
16. Dirty dishes must not be left out or in the sink.
17. Bathroom toilet must be kept free of debris and easily flushed. If the water in the toilet continues to run after flushing or there's any other issue with it not working properly notify H2H-HVM Management immediately. If there is excessive water usage due to a non-reported running toilet the tenant could be charged with the overage.
18. Tub/shower must be kept clean and draining freely. If there's an issue notify H2H-HVM Management immediately.
19. If anything is not working in/out of the unit notify H2H-HVM Management immediately.

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20. Shelving in closets and cabinets are to be used appropriately. Do not overload the shelves. If there's an issue report it to H2H-HVM within 24 hours.
21. Yards and driveways must be kept clean of debris, toys and trash. No toys left outside at night.
22. Do not use any other parking spot other than your assigned spot.
23. Front Porches must be kept clean and free of any destruction or defacing.
24. No hazardous materials allowed anywhere on H2H-HVM property.
25. Do not use driveways or patios for storage.
26. All overnight guests must be prior approved through H2H-HVM Management.
27. All vehicles must have updated license tag and insurance. All vehicles must be registered with H2H-HVM Management by providing updated registration and insurance.
28. Only outdoor furniture may be used outdoors.
29. Do not leave anything in the yards.
30. No barbeque grills or smokers allowed.
31. Bicycles must be stored and locked properly.
32. H2H-HVM is not responsible for anything that gets stolen. All criminal incidents must be promptly reported directly to Bradenton Police Department.
33. No boats, recreational vehicles, lawn maintenance tools, lawn mowers, golf carts, go carts or anything that is not approved and registered with H2H-HVM Management.
34. No nails, screws or anything putting holes in the walls or ceilings or anywhere in or out of the unit are to be used. Tape or removable wall hanging adhesive may be used.
35. No sheds, storage buildings, storage bins, playground equipment or bounce houses allowed anywhere on H2H-HVM property.
36. No wallpaper or anything to cover walls is permitted.
37. No maintenance is to be performed by anyone except H2H-HVM Management or H2H-HVM approved vendors.
38. Do not tamper with air conditioning units. Notify H2H-HVM within 24 hours of any appliance not working.
39. No drugs or alcohol anywhere on H2H-HVM property including inside your unit. (Including medical marijuana.) All medically necessary marijuana needs to be prior approved and medical cards must be kept on file. If approved all medical marijuana and paraphernalia must be kept in a safe place away from children. Prescription drugs are only to be used by the named patient and cannot be shared with or sold to others.
40. No vehicle allowed on H2H-HVM property that was not listed and approved on application. If your vehicle information changes you must notify H2H-HVM prior to vehicle being brought to a H2H-HVM property.
41. No additional vehicles parked in your driveway than the spot is designated to hold.
42. Do not park in anyone else's parking spot.
43. No parking on the street, in yards or on common areas.
44. No blocking driveways.

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45. Routine inspections will be conducted inside and outside of your unit. Including maintenance and pest spraying. If any illegal substances, firearms, weapons, or anything unlawful or dangerous could result in violation of your lease.
46. No firearms or weapons allowed anywhere on H2H-HVM property.
47. No smoking inside the units; and no smoking just outside the units with the door open.
48. Do not dispose of cigarettes, cigars or vape materials anywhere other than in your own trash can.
49. No music or loud noise outside of your unit. Music should only be heard inside of your unit not outside of your unit.
50. No engine racing.
51. Do not work on or provide maintenance to any vehicles on H2H-HVM property.
52. No domestic disturbances.
53. No disturbances of any kind.
54. No speeding.
55. No mass congregation on your property or on the common grounds unless previously approved in writing by H2H-HVM Management.
56. No pets of any kind; and, do not feed or place food outside for stray or wild animals.
57. Children must be supervised by an adult at all times both inside the unit and outside.
58. Do not use the outside areas anywhere on H2H-HVM property as a bathroom.
59. No camping of any kind on H2H-HVM property.
60. No defacing, loitering, damaging the Laundry Facilities. Report any maintenance issues immediately to H2H-HVM Management.
61. No stealing, damaging or harming anyone or anything on H2H-HVM property including your unit inside and out, other tenants and their units and belongings as well as the laundry facility and common areas. Promptly report all criminal incidents directly to Bradenton Police Department.
62. Failure to disclose anything not in alignment with these rules and regulations, pledge and program plan will result in a non-compliance and could be subject to non-renewal of lease or eviction.
63. Client must be employed, working a job or multiple jobs that provide full-time/40 hours a week.
64. Bicycles must be parked and locked using the designated bicycle parking areas only. Do not leave bicycles parked anywhere other than the designated bicycle areas. Help to Home does not assume any responsibility for lost or stolen items.

I/we hereby read and understand that as a H2H-HVM client I/we am/are responsible to adhere to these rules and I/we am/are responsible for any guests visiting my unit to adhere to these rules. I/we understand that by submitting this form with my/our name(s) below I/we have effectively signed and agreed to these rules and regulations.

First and Last Name #1 _____ **Date** _____

First and Last Name #2 _____ **Date** _____

Received by H2H-HVM _____ **Date** _____

When this form is complete, save it to your device,
then email it to HelptoHomeInc@gmail.com